**General Education Committee**

**Meeting Minutes**

**October 17, 2019 at 4 p.m.**

**HSS 3035**

**Members present:** Lillie Fears, Kevin Humphrey, Gauri Guha, David Harding, Zahid Hossain, Gary Edwards, Robert Schichler, Ferebee Tunno, Marc Williams, Hong Zhou

**Ex-Officio, Non-Voting Members:** Joseph Loar, Karen Wheeler

**Staff Support:** Mary Elizabeth Spence, Madeline Prestidge

**Guest:** Katherine Baker

1. Meeting minutes from October 1, 2019

Motion: Hossain

2nd: Guha

All approved the meeting minutes.

1. Update on assessment sub-committees

Spence asked the group if someone would volunteer to be an AAC representative. The Assessment Office has received all reports that were due on October 7th. All been received and added to Dropbox; all are welcome to look over these. Each subcommittee has been scheduled for the first meeting and should expect to meet in the near future. Harding said the process has changed from previous years. This year, the committees and chairs may decide if they want the Assessment Office to sit in and help with these subcommittee meetings. The committee then is asked to look over the suggested form found in the packet. This form is open to suggestions and changes, but is meant to help the subcommittees. Guha asked if there are any stipulations or length limits for the report, and Harding says no. The subcommittees need to have a good bit of the report put together before the next full committee meeting.

1. WAGG Report

Draft 2 has Harding’s attempts to incorporate last meeting’s suggestions and comments; draft 3 has suggestions from other colleagues. What Harding proposes is that we take this in 5 parts; 4 recommendations and an introduction. Start looking at the intro and immediately take a vote together: does the group like this or not? Baker said the creation of the staff/faculty position has been dropped as of right now since there was a lot of questions as to whether or not it is needed. Baker thinks the background that is included in draft 2 could possibly be added at the end of the report rather than the beginning. It is meant to be persuasive, but not distract from the main point. Harding asks the committee if they are okay to include it as an appendix, and everyone is in agreement. From the word “background” until “recommendation 1,” Harding will turn it to be the appendix.

Wheeler asks if there will be a cover letter that goes with the report, as well as a list of those who have worked on it; everyone is in favor of writing a cover letter. Harding’s idea is to take the “introduction” paragraph in draft 2 as a cover letter, and the first paragraph of draft 3 as the first paragraph of the actual report.

Harding asks the committee if they would like to go with recommendation 1 from draft 3. Guha said draft 2 is spicy and draft 3 is bland: we need a happy medium. Loar provides comments about the attention-grabbing factor of phrasing it as “we have lost our identity.” “Program Identity” is the popular vote for the title of the first point. Using the word “reimagine” may imply we are changing classes; rather, we are aiming to reimagine the program identity. “Reimagining Program Identity” is the compromising vote for the first paragraph’s title. Harding asks if there are any changes for the recruitment, retention, parental buy-in, and cost paragraph. Stylistically, the report should decide for consistency’s sake if the report will say “GEC,” “General Education Committee.” There are a few wording and grammatical changes that the group suggests: one big change is “Parental Buy-In” to “Family Buy-In.”

Recommendation 2 on draft 3: high-impact course program is a term Harding thinks is great as it is. “Establish High-Impact Programs” is the decided phrasing. For recommendation 3, the title is changed to “Update Goals and Learning Outcomes.” Should the fourth point be included or not? The group votes to put the suggestion for the coordinator position in the “cost” point. The group goes over changes in wording and phrasing and makes physical changes as they go.

1. General Education Award

**Old Business**

1. Membership proposal for SGOC and Book of Committees

Harding motions to adjourn, Hossain approved, and Guha seconded.